

Donnybrook Balingup Chamber of Commerce Inc.



MINUTES OF THE COMMITTEE MEETING

Tuesday 23rd February 2016
At DB Chamber office.

Meeting opened: 6.40

Present: John Austin, Andrew Rohrbach, Phil McCredden, Angelo Logiudice, Gail Byrne, Barry Green, John Attwood, Carol Evans, Ric Evans Peter Gubler, John Sheehan.

Apologies: None.

Previous minutes: The previous minutes of Tuesday the 15th December 2015 were read by Carol, accepted by Andrew Rohrbach, and seconded by Angelo Logiudice as being true and correct. All in favour, carried.

Matters Arising:

- The Electric Car charging station was discussed and was suggested I post the photos I took of a car charging on the web.

Correspondence in

- Letter from Fairfax regarding new account numbers
- Letter to the Chamber President from the shire asking for a letter of support for the construction of more affordable home units to be built in Donnybrook.
- Letter from the Community Radio requesting another letter of support.
- Bank Statements
- Email from Colin Campbell with changes to Web page
- Email with invitation to the Community Partnership Resources Sector Award Presentation
- Letter from Mark McGowan regarding a brand name for WA.
- Invoice from Choi Fong Ip for the delivery of 36 boxes. \$540.00 (paid)
- Invoice from Donnybrook carpet cleaning \$120. (paid)
- Invoice from West Country Web Services \$320
- Invoice from Carol Evans for secretarial duties, phone, internet, directory hours, acrobat pro \$2582.86

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- Receipt from Fullers New and Second-hand Furniture for Boardroom table and 10 chairs \$675 (paid)
- Invoice from Donnybrook Newsagency for flash drive and CD \$16.00.

Correspondence out

- Letter to Community Radio as requested.
- Letters of congratulation to all the participants in the Christmas lights competition
- Email to all committee members asking for permission to get the carpets cleaned.
- Email to all committee members informing them the President's decision to give the printing of the directories to the Donnybrook Newsagency, pertaining to their agreeance.
- Email to Angelo informing him of the decision
- Emails sent to all members with information received from the Shire, CRC and Business Southwest

Barry moved the correspondence in and out be accepted, and all accounts to be paid. Seconded by John Attwood, all in favour, carried.

Treasurers Report – Phil

The Treasurer's report was read by Phil. Balance of account as at the 23rd February 2016 is \$24,017.98

Angelo moved the Treasurer's report be accepted, seconded by Andrew. All in favour, carried.

Directory Update

- The Directory is now finished and been delivered.

General Business

- **Bank Fees.** The rebate for the chamber account has been changed from \$4 to \$10 per month on cheques being banked.
- **Christmas window lights competition.** This was a great success with many businesses having a Christmas display in their window. The winners were: 1st Gingergold Vintage, 2nd Donnybrook Newsagency, and 3rd Donnybrook Pharmacy. Congratulations go to all the winners for their efforts. Gail moved the winners be given Chamber Gift vouchers next

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year instead of cash. Seconded by Andrew. All in favour.
Carried.

- **Christmas tree lights.** The Christmas tree lights given to our businesses and installed in the trees gave the towns a real festive effect until they were damaged beyond repair.
- **Changing of Meeting** night was discussed and decided to leave on a Tuesday.
- **Supper.** As nothing is open on a Tuesday night, Maureen Gill has been approached to supply and deliver supper for our monthly meetings.
- **Shire updates.**
The Shire has put an application in for funding for CT cameras in the main street.
A new briefing meeting to be held before a council meeting is being trialled. This will allow the council time to seek clarification from the officers. The briefing will be held 5pm on a Tuesday night 8 days before council meeting.
The costing for a new information sign installed at the Arboretum is being looked at. If it proves too expensive, they will go back to the 3 sided idea.
- **Carol away for 3 months.** I shall be away from the end of May to the end of August.
- **Treasurer required for the chamber.** Phil McCredden has left the Donnybrook area but will continue to help out until we find another treasurer.
- **Christmas in July.** This was discussed and was well received by the committee. Where to hold it will be discussed at the next meeting.
- **Golf or Bowls Day.** As the last golf day the Chamber held was claimed to be a great success by the members who participated, the Chamber will again hold, either a Golf or Bowls day early May. **Action.** Carol to check with the Golf Club as to which would be suitable for that time of the year.

Meeting Closed: - 8.16.

Next meeting – 15th March 2016. At the Bendigo office.

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DIARY OF EVENTS

2016 Meetings

March	15 th	Committee Meeting at DB Chamber rooms.
April	19 th	Committee Meeting at DB Chamber rooms.
May	17 th	Committee Meeting at DB Chamber rooms

Other Dates to watch.

May	Golf or Bowls Day (date to be advised)
July	Xmas in July (date and venue to be advised)
September	Annual General Meeting.