

MINUTES of the Annual General Meeting

Tues 18st September 2012

Meeting opened: 6:30 p.m.

Present: Murrey McIntosh, Angelo Logiudice, Steve Catchpole, Gail Byrne, John Attwood, Maggie Daley, Mel Horton, Colin Campbell, Barry Green

Apologies: Liz Alford, Peter Gubler, John Small, Nigel Tuia, Kim Visser

Previous minutes: No amendments or corrections,
John moved as accepted, Angelo seconded, all in favour, carried.

Presidents report: Murrey McIntosh
Murrey expressed regret that he had been unable to attend all the meetings and thanked Angelo for standing in.

During the past year the following items have been progressed:

- Sundowners and dinners have been held throughout the year.
- The Skate Park has been progressed and awaits a final council decision.
- The Chamber website has been initiated and is partially live with the Home page and Contact pages online. The overall structure has been agreed and the members' portal is in progress.
- The "Buy Local" campaign signage has been initiated with designs in progress.

Treasurers report: Maggie Daley

- The bank account current balance stands at \$13,721.03
- Currently membership stands at 44 with 26 members paid up (\$1690.00) and 18 outstanding (\$1170.00).
- The 2012/13 Directory overall income stands at \$34,344.20 of which \$665.40 remains outstanding and \$407 was incorrectly billed.
- An auditor has not yet been engaged. An approach will be made to Malcolm Frost to check costs, once the accounts have been checked.
- The Treasurer's Report acceptance was moved by Steve and seconded by Barry, All in favour, carried.

Election of Office Bearers:

As required by the constitution the committee resigned, with Murrey McIntosh, Gail Byrne, and Maggie Daley not wishing to stand for re-election to their current positions of president, secretary and treasurer respectively.

Murrey presided over the re-elections as follows:

President:

Gail proposed Steve Catchpole as president. Steve accepted but requested that his concern, that while he conducts business in the shire he is not resident, be recorded. This is not an issue for the constitution and the attending members considered Steve's enthusiasm for the Chamber could only benefit the committee. Steve's election was moved by Gail, seconded by Colin, all in favour, carried.

Vice President:

Gail proposed Angelo who agreed to re-stand. Angelo's election was moved by Gail, seconded by Steve, all in favour, carried.

Secretary/Treasurer:

Murrey raised the difficulty of filling both the secretary and treasurer positions individually. Mel was proposed by Angelo for both positions. Mel accepted provided the constitution allowed it, but pointed out that given the workload and nature of the work it would need to include the previously agreed & advertised administration duties.

The attending members agreed that Mel had the necessary qualifications to carry out the administration duties. Maggie raised a concern that the 3 hours per fortnight (@ \$25/hour) may not be adequate, however it was agreed that this would be a suitable starting position.

The attending members considered that while the constitution "suggested" that the secretary and treasurer be individual appointments it did not appear to preclude it from being a single appointment. It was felt that it would be appropriate to adjust the constitution to specifically allow it – this matter to be addressed in the following committee meeting.

Mel's election was moved by Angelo, seconded by Steve, all in favour, carried.

Committee members:

Murrey moved that Maggie be appointed, Gail seconded, all in favour, carried.

Maggie moved that Gail be appointed, Steve seconded, all in favour, carried.

Mel moved that John be appointed, Steve seconded, all in favour, carried.

Maggie moved that Barry be appointed, Angelo seconded, all in favour, carried.

John moved that Peter Gubler be appointed, seconded by Murrey, all in favour, carried.

John moved that Murrey be appointed, seconded by Colin, all in favour, carried.

General Business:

- Murrey thanked all the previous members of the committee for their work during the year. The committee also expressed thanks in particular to Liz Alford for the volunteer work that she has done throughout the year on the accounts.
- Mel raised the issue of the membership year which currently runs from 31st May to 30th May causing membership receipts to span the financial year end. These dates were originally set to allow businesses to choose the financial year in which to book the expense, however it was felt that this was now less of an issue as most member's pay every year. This matter to be addressed in the following committee meeting.
- It was agreed that the current membership fee of \$65 will stand for this year.

Meeting closed: 7:35 p.m.